

## **Coxley Community Land Trust Privacy Policy**

This privacy policy will explain how our organisation uses the personal data we collect from you when you use our website.

Topics:

- What data do we collect?
- How do we collect your data?
- How will we use your data?
- How do we store your data?
- Marketing
- What are your data protection rights?
- What are cookies?
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### **What data do we collect?**

Our Trust collects the following data:

- Personal identification information (Name, email address, phone number, etc.)

### **How do we collect your data?**

You directly provide Our Trust with most of the data we collect. We collect data and process data when you:

- Register online.
- Send a message to the Trust via the website contact input.
- Voluntarily complete a survey or provide feedback on any of our message boards or via email.
- Use or view our website via your browser's cookies.
- Provide us with your contact details in person, either in a meeting or in contacting a member of the Trust.

## How will we use your data?

Our Trust collects your data so that we can:

- Email you with information about the Coxley Community Land Trust.

If you agree, Our Trust will share your contact details within sub committees and working parties that you have directly elected to be involved with.

## How do we store your data?

Our Trust securely stores your data at [coxelyholt.wixsite.com/website](https://coxelyholt.wixsite.com/website) which can only be accessed by the committee members via secure username and password.

Our Trust will keep your contact details for 5 years. Once this time period has expired, we will delete your data by removing it from the website database.

## What are your data protection rights?

Our Trust would like to make sure you are fully aware of all of your data protection rights. Every user is entitled to the following:

**The right to access** – You have the right to request Our Trust for copies of your personal data. We may charge you a small fee for this service.

**The right to rectification** – You have the right to request that Our Trust correct any information you believe is inaccurate. You also have the right to request Our Trust to complete the information you believe is incomplete.

**The right to erasure** – You have the right to request that Our Trust erase your personal data, under certain conditions.

**The right to restrict processing** – You have the right to request that Our Trust restrict the processing of your personal data, under certain conditions.

**The right to object to processing** – You have the right to object to Our Trust's processing of your personal data, under certain conditions.

**The right to data portability** – You have the right to request that Our Trust transfer the data that we have collected to another organization, or directly to you, under certain conditions.

If you make a request, we have one month to respond to you. If you would like to exercise any of these rights, please contact us at

Our email: [mill\\_house\\_wells@btinternet.com](mailto:mill_house_wells@btinternet.com)

Call us at: 01749 677852

Or write to us: Mill House, Mill Lane, Coxley, Wells, BA5 1QU

## **Cookies**

Cookies are text files placed on your computer to collect standard Internet log information and visitor behavior information. When you visit our website, we may collect information from you automatically through cookies or similar technology

For further information, visit [allaboutcookies.org](http://allaboutcookies.org).

### **How do we use cookies?**

Our Trust uses cookies in a range of ways to improve your experience on our website, including:

- Understanding how you use our website

### **What types of cookies do we use?**

There are a number of different types of cookies, however, our website uses:

- **Functionality** – Our Trust uses these cookies so that we recognise you on our website and remember your previously selected preferences. These could include what language you prefer and location you are in. A mix of first-party and third-party cookies are used.

### **How to manage cookies**

You can set your browser not to accept cookies, and the above website tells you how to remove cookies from your browser. However, in a few cases, some of our website features may not function as a result.

### **Changes to our privacy policy**

Our Trust keeps its privacy policy under regular review and places any updates on this web page. This privacy policy was last updated on 1 March 2022.

## **How to contact us**

If you have any questions about Our Trust's privacy policy, the data we hold on you, or you would like to exercise one of your data protection rights, please do not hesitate to contact us.

Email us at:

Call us:

Or write to us at: