

Coxley Community Land Trust Inaugural Annual General Meeting

Minutes

Friday 29 May 2022 7.00pm, Coxley Church, Coxley

Present;

Founding Members

Jenny Henderson Chairman

Jim Reeves Treasurer

Caroline Cockman Secretary

Committee Members

Richard Henderson

Robert Lindermanis

9 further paid up members

2 members of the public

Apologies;

Anna Hind, Margaret Mitchell, Jane Balantyne

1. Introduction

Jenny Henderson welcomed everyone to the meeting. She pointed people towards the CCLT Rules and Accounts, which are on the website, and the Co-Operative Society and Land Trust definitions, Auditors Report and bank statements which were available to be viewed here tonight.

2. Secretary Report

Caroline Cockman reported that a Community Land Trust is a legal entity governed by a set of rules. The rules we are currently working with are a master template, which we will adjust over time to better reflect the direction we are going in.

The rules for membership are you have to be over 16 years of age, live within the boundary of St Cuthbert Out West Ward and support CCLT's values and confidentiality. The annual subscription is £5 per person, which allows the member to vote at meetings to decide the direction the project is to go in. Non-members can still attend meetings, volunteer and use the Coxley Holt facility, but they cannot vote. The application form can be found on the website. There are currently 28 paid up members.

Regarding the General Data Protection Regulations. Over the years we have built up a list of email addresses that people have provided us with, to enable us to keep them up dated on progress. Legally we have to have specific permission from individuals to hold this data. The membership application form has a section that provides this permission.

We will do a mass email to those names we have who have not provided specific permission, to gain consent. If this is not received within a specific timescale those names will have to be removed from our list.

Jenny Henderson: We have to formally agree the £5 membership fee and the membership boundary.. Proposer Chris Sweet seconder Janet Reeves vote carried unanimously.

3. Treasurer Report

Jim Reeves reported on the project finances. Since the accounts were audited on 20 February 2022 there has been income from donations, membership fees, and sale of donated goods, and expenditure of hedge laying and hall hire. The total funds available £5107.61.

Imminent bill of £380.75 for insurance, due 15 May 2022, an increase of £162.75 due to our previous policy type no longer being available.

Grants have been received to cover various itemised costs, including fencing, hedge laying, insurance and grass cutting.

Formal proposal to accept the accounts by Peter Bailey seconded by Ian Kelleher. Carried unanimously.

4. Election of the Board of Directors

The rules state the title of the position holder be 'Director', but early on we adopted the term 'committee' instead.

The governing rules state that the founding members must stand down and a new committee elected. For continuity and an injection of new ideas the ideally committee size should be 10-12 people. Each working party should have a member on the committee.

Jenny Collins. Does 'Director' mean there is a financial liability. Jenny Henderson. No.

Propose a committee size of up to 12 with a quorum of a 1/3 of the committee members in post on the day of the meeting plus one. Proposed by Bob Murrell, seconded Janet Reeves. Carried unanimously.

Requests for people interested in standing for election resulted in the addition of Graham Seers and Ian Kelleher.

The existing committee stood down, with the exception of Jim Reeves, who conducted the voting. Jenny Henderson, Caroline Cockman, Richard Henderson, Robert Lindermanis, Anna Hind, Ian Kelleher and Graham Seers were all individually and unanimously elected.

Jim Reeves stood down, and was unanimously re-elected.

It was suggested that regular meetings, say monthly, be held of the entire committee to maintain progress.

5. Custodian Trustee

An approach is to be made to St Cuthbert Out Parish Council to be Custodian Trustees in case the existing CCLT committee is no longer able to carry out their duty.

Proposed by Jim Reeves, seconded Bob Murrell. Carried unanimously.

The Formal AGM then closed, and an informal discussion took place.

Working parties. Jim Reeves suggested a working party every other Saturday morning to tidy the field. To be advertised on Coxley Village Life.

Working parties will initially concentrate on tidying up the site to allow the gate to be opened, and the community allowed access. It is hoped that once people start using the site that more interest from the community will be generated and the project can progress in the direction that they wish.

Regarding Committee meetings, monthly meetings on a Thursday evening at 7pm was suggested. First date to be arranged.

Peter Bailey asked if the field could be ready to allow people access by the Jubilee Weekend to get people used to using the site and generate interest. Jim Reeves said probably not, and in any case there was a village event being held on the recreation ground.

Bob Murrell enquired on progress for the proposed bridge over the mill leat to allow direct access to the Recreation Ground from Coxley Wick. Jim Reeves replied that the Drainage Board needed to approve the application to install a culvert to carry the leat. Lewis, who are currently working in the area installing a new water main have offered to install a 400mm pipe.

Meeting closed at 8.25pm.